



MISSISSIPPI STATE UNIVERSITY

Information Technology Services

Fall 2013

Lectern Power On and Off Sequences

Power On Sequence

1. Lectern Power Up

- Press the **POWER** button on the Lectern Control Panel.
- A message will appear “**The system is powering up**”.
- Allow at least **60 seconds** for the system to completely power up.
While you wait, you can begin Step 2.
NOTE: During the system power up sequence, the projector will also power up.

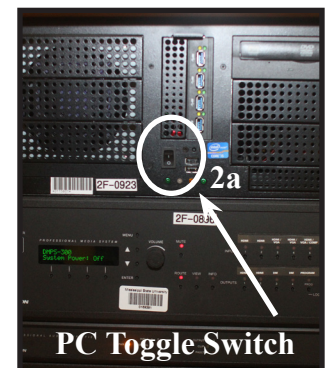
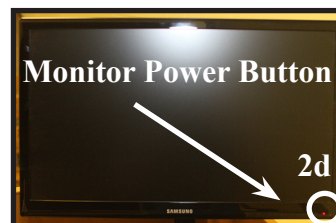
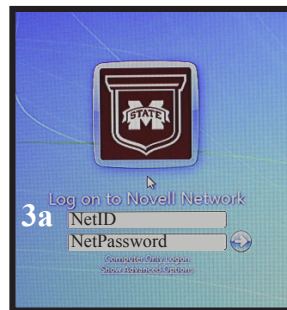


2. Computer/PC Start Up

- Press the **Computer/PC toggle switch** to power up the PC.
- Press the **PC button** on the Lectern Control Panel.
- Once the PC has completed the power up sequence, the **Novell Client login screen** will appear on the monitor and projector.
- If you do not see the Novell login screen on the lectern monitor, verify that the monitor is on.

3. Computer/PC Login

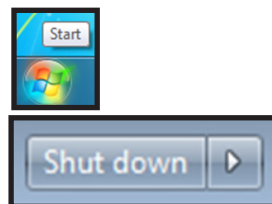
- Login to the lectern computer with your **NetID** and **NetPassword**.
- Allow at least **60 seconds** for completion of the Novell login.



Power Off Sequence

1. Computer/PC Shut Down

- Click the **Windows Start** icon.
- Click **Shut down**.



2. Lectern Shut Down

- Press and **hold** the **POWER** button on the Lectern Control Panel until the message, “**The system is shutting down**” appears.
- Allow **2-3 minutes** for the system to completely shut down.



CONTACT INFORMATION

Help Desk: 325-0631

108 Allen Hall

its.msstate.edu