

<b>Function</b>	<b>Banner 9 Keystroke</b>	<b>Banner 8 Keystroke</b>
Next Field/Item	Tab	Tab / Enter
Previous Field/Item	Shift + Tab	Shift + Tab
Up	Up Arrow	Up Arrow (record)
Down	Down Arrow	Down Arrow (record)
Previous page up	Page Up	Ctrl + PageUp (block)
Next page down	Page Down	Ctrl + PageDown (block)
First page	Ctrl + Home	
Last page	Ctrl + End	
Page tab 1, Page tab 2, ...	Ctrl + Shift + 1, Ctrl + Shift + 2 ,...	
Edit	Ctrl + E	
Choose/Submit/Action	Return/Enter	
List of values	F9	F9
Cancel form, Exit, Close Current page, Cancel search/query	Ctrl + Q	Ctrl + Q
Save	F10	F10
Clear One Record	Shift + F4	
Delete Record	Shift + F6	Shift + F6
Duplicate Selected Record	F4	F4
Insert/Create Record	F6	F6
Clear All in Section	Shift + F5	
Open Menu Directly	Ctrl + M	
Next Section	Alt + Page Down	
Previous Section	Alt + Page Up	
Duplicate Item	F3	
Clear Page	F5	F5 (GoTo/Direct Access)
Search/Open Filter Query	F7	F7
Execute Filter Query	F8	F8
Export	Shift + F1	
Print	Ctrl + P	Shift + F8 (window)
Refresh/Rollback	F5	Shift + F7 (Rollback)
Change MEP Context	Alt + Shift + C	
Open Related Menu	Alt + Shift + R	
Open Tools Menu	Alt + Shift + T	
More Information	Ctrl + Shift + U	
Application Navigator Display Open items	Ctrl + Y	
Application Navigator Search	Ctrl + Shift + Y	
Application Navigator Help	Ctrl + Shift + L	
Application Navigator Sign Out	Ctrl + Shift + F	
Copy	Ctrl + C	Ctrl + C
Cut	Ctrl + X	Ctrl + X
Paste	Ctrl + V	Ctrl + V
Undo	Ctrl + Z	
Redo	Ctrl + Shift + Z	
Cancel action	Esc	
Select on a Called Form	Alt + S	Shift + F3 (select record)
Retrieve BDM Document	Alt + R	
ADD BDM Document	Alt + A	
Submit Workflow	Alt + W	
Release Workflow	Alt + Q	