



# Mississippi State University

## User Services

August 2007

## eInstruction: Registering, Enrolling, and Managing a Student Clicker

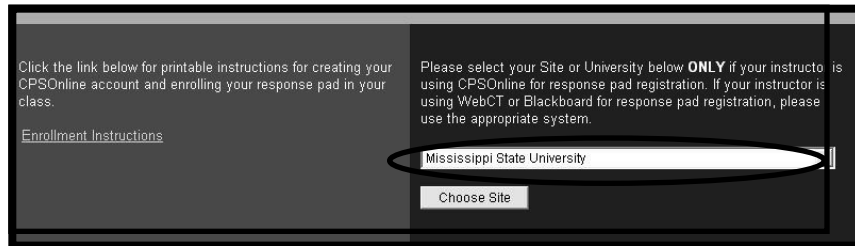
MSU has adopted eInstruction as the standard audience response system for our campus. Each student is responsible for purchasing a clicker to be used in class if one or more instructors use the system. Once purchased, the student must register his/her clicker. As an instructor with a teacher kit, you receive one clicker with a lifetime registration code for testing.

The steps to register your student test clicker and enroll in a class are below:

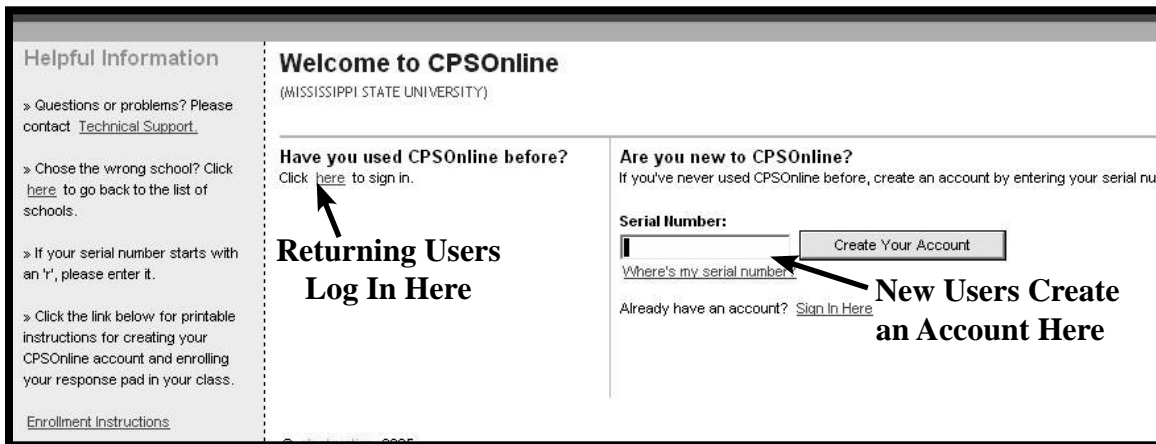
1. Navigate to [www.eInstruction.com](http://www.eInstruction.com) and click the **Students** button at the top.



2. This will direct you to a different log in site. Next, using the pull-down menu, select **Mississippi State University** and click the **Choose Site** button.



3. If you are a returning user, log into the system with your user name and password. If you are new to the system, enter your clicker serial number and click the **Create Account** button.



**Note: Your serial number will appear when you turn the clicker on.**

4. Enter your account information. Click the **Submit** button when done.

### Create your account

Please choose a unique Username and Password. For example, you could use your first name and the last four digits of your phone number.

\* Username:

\* Password:

\* Confirm Password:

\* Email Address:

\* Confirm Email Address:

Note: If you are going to include a nickname in addition to your real name, please use single quotes (') rather than double quotes (").

\* First Name:

\* Last Name:

Phone:  (eg.547-898-7987)

\* Serial Number:  (eg. r1A3G45)

\* Confirm Serial Number:

\* required

5. You will receive a confirmation that your account was successfully created. To enroll in your class click the **Yes** button.

### Account Confirmation

**Congratulations! You have successfully created your CPSONline Account.**

Username: carter33  
Date: February 12, 2007

Please use this account to enroll into all of your current and future classes.

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#### Enroll in a class

If you need to register for your class(es) please choose 'Yes' below.  
If you wish to enroll later, you can log back into your account and choose 'Enroll In a Class'.

# User Services



After your clicker has been registered, follow the steps below to enroll in your class.

1. Enter your **Class Key** that was provided to you by your instructor and confirm your serial number is correct. Finally check the check box after reading the policy and click the **Next** button. You must your NetID for your Student ID.

**Enroll in a class**

Please enter the following pieces of information:

\* Class Key :

\* Confirm Class Key:

\* Serial Number :

Student ID:  ← Your NetID goes here

If you have an **enrollment code** or a **coupon code**, please enter it below. These codes can be found in McGraw-Hill text books or may be purchased through your campus bookstore.

Code (optional):

I have read and agree with the [Student Refund Policy](#).

\* required

[Back to Account Information](#)

**Note:** Your Class Key is a unique identifier for your class. Each class will have a different class key.

2. Choose your payment Option and click the **Next** button.

**Payment Options**

Please choose a payment option below.

You can choose to pay:

\$13.00 for access to all your CPSONline classes for this term only.

**SPECIAL OFFER**

\$35.00 for a discounted Lifetime Subscription to CPSONline. This is your only chance to purchase a Lifetime Subscription for a discounted price.

[Cancel Enrollment](#)



3. Complete the billing and payment information.

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Step 1: Billing Information >> Step 2: Payment Information >> Step 3: Verification

### Billing Information

Please enter your billing information below

\* **First Name:**

**Middle Initial:** (if applicable)

\* **Last Name:**

**Business Name:** (if applicable)

\* **Street Address 1:**

**Street Address 2:** (optional)

\* **City:**

\*\* **State:**

\*\*\* **Zipcode:**

\* **Phone Number:**  (eg. 567-569-7897)

\* **Email Address:**

\* required  
\*\* International students, please choose 'Other'.  
\*\*\* required for U.S. only.

\* **How do you wish to pay?:**

Credit Card  
 Check



1. Navigate back to your Account detail page. Users will be able to modify their account information from this page.

### Account Information

#### My Current Classes

Choose your class below to login. If you need to enroll into a class, click on 'Enroll In A Class' below.

(MISSISSIPPI STATE UNIVERSITY)

Class Name	Online Class Ends	Pad ID	Pad Serial Number	Student ID
Delete1	05/11/2007	5	r105b23 <a href="#">change</a>	<a href="#">change</a>

[Update My Profile](#) | [Manage My Pads](#) | [Enroll In a Class](#) | [Change University](#) | [Logout](#)

### Account Information Options

**Update My Profile:** Allows users to update their user information such as email address, name, etc.

**Manage My pads:** Allows users to add a clicker, edit the serial number, link a pad with a class, etc.

**Enroll in a Class:** Allows user to enroll in a class with a Class Key

**Change University:** Allows users to change to a different university

**Logout:** Allows users to log out of the system

### CONTACT INFORMATION

Voice: 325-0631

Email: [helpdesk@msstate.edu](mailto:helpdesk@msstate.edu)

Web: [www.its.msstate.edu](http://www.its.msstate.edu)